Plainville, USD 270 Returning K-12 Student Enrollment Process 2024-2025



All forms for **RETURNING K-12** students must be completed through a PowerSchool Parent Account. (For preschool students and new students, see the Instructions for PK & New Student Enrollment.)

If you have returning students and do not have a parent account, or need to have students added to your current account, please submit this Google Form to have one created or updated for you:

PowerSchool Parent Account Request

If you think you may have a parent account, but have forgotten your login information, you can go to plainville.powerschool.com or the app and click "Forgot Username or Password" (doesn't always work well through the app - may need to use a computer).

Enrollment forms are available on either the full website (<u>plainville.powerschool.com</u>) or the PowerSchool mobile app. If you do not have a device to complete the enrollment process, a Chromebook will be available for you to use at in-person enrollment on Thursday, July 25, from 9:00 am-7:00 pm in the Cardinal Gym Commons..

**Even if you come up to pay fees in person, the online forms need to be submitted, whether you submit them at home or you sign in to PowerSchool and submit them during in-person enrollment.

Sign in to your parent account by either going to plainville.powerschool.com or on the mobile app. The District Code for the mobile app is JNPS. (If your mobile app is not working correctly, you may need to delete it and reinstall it to get the most current version.)

<u>Website:</u> You should see all of your students' names on the top blue bar, with the first name being highlighted. Click on Forms, along the left of the window, and you will see the list of enrollment forms.

<u>Mobile app:</u> Your first student will show at the top, right of the Dashboard screen. At the bottom, select More - Forms.

Click on the link for each form. The top three links are required enrollment forms. Below those, additional information and optional links are listed.

For families with multiple students, you can navigate through the enrollment process by clicking the name of each one of your children. On the website, tabs are located in the top, left corner. On the mobile app, click the student's name at the top to see a drop-down of other students.

