

USD 270 Technology Acceptable Use Policy

USD 270's network includes but is not limited to all electronic devices and equipment used to run or maintain computers, monitors, printers, peripheral devices, and Internet access owned by USD 270.

The use of technology at USD 270 is a vital part of a student's education. The school provides these technology opportunities, but it is the role of the student, with guidance, to follow the district's guidelines pertaining to technology use.

USD 270 will provide a Google Workspace Account (Grades K-12) and a School Network Account (Grades 7-12). The Google Workspace Account is a vital part of the education process. It will be used to complete assignments, communicate with teachers, and help develop lifelong digital skills.

Students in grades 7-12 will be assigned a folder on the network to store a specified amount of information. They will be responsible for tracking the amount of space available in their folder and deleting or removing items, so the folder has the ability to save information. This folder along with their School Google account will be the only accessible storage given to the students by the district.

All materials stored or loaded onto USD 270's network is property of USD 270. Privacy to student folders and Google accounts is not limited to the students. If unacceptable material is found to be stored in a student folder or Google account, the student will be contacted and disciplinary action will be taken in accordance with the USD 270 Network Policy. The material will then be removed.

Student activity is monitored and filtered on a regular basis. Students are to use the computers and network provided by USD 270 with respect and refrain from any damaging conduct.

Each student in grades K-12 will be assigned a Chromebook to be used during the school day. The devices in grades K-6 will stay in school. Students in grades 7-12 will have an assigned chromebook and charger that they take home on a daily basis. These students are responsible for having their devices charged before coming to school.

Students are not allowed to bring personal devices to use on our network unless pre-approved by teachers **and** administration.

This could include, **but is not limited to:**

- Flash Drives
- Wireless devices like mice or external keyboards
- Personal laptops or tablets

Unauthorized access or activity on any other parts of the network without instruction or consent from a teacher and technology coordinator will result in disciplinary action.

The following activities are not allowed on USD 270's network:

- Accessing, uploading, downloading, transmitting, displaying, or distributing obscene or sexually explicit material;
- Transmitting obscene, abusive, or sexually explicit language;
- Debilitating, disabling, or disrupting computers, computer systems, or network through the intentional mis- or overuse of the network and available bandwidth provided to users;
- Distribution or spreading of computer "viruses" or other file altering programs whether intentional or unintentional;
- Violate copyright laws.

- Students will not use another person's passwords, trespass in another person's folders or files which have been restricted;
- The use of network, server(s), and any bandwidth associated for the purpose of broadcasting messages or "chatting."
- ***Students are not allowed to*** damage computers, computer systems, or computer networks through deleting or altering of system or operating files or any physical means.
Students are not allowed to place additional stickers on their devices.

**Students may be charged to fix or replace damaged devices provided by the school district.
(Up to \$50 for Chromebook screen replacement - up to \$250 for Chromebook device replacement)
Other devices and items will be priced accordingly.**

A lost charger is \$15 to replace.

Violations of the policies and procedures of USD 270 concerning use of computers and networks will result in disciplinary action and/or cost of repair or replacement of damaged equipment.

USD 270 Board of Education Approved (July 14, 2025)